

Educational Enhancement Grant Application

TEACHER GRANT PROGRAM: The Westwood Community School Foundation strongly believes that our children are the future and that quality education is of paramount importance to their success. The Foundation has led fundraising efforts to establish a fund known as the Education Enhancement Fund. Grants are awarded to provide financial resources to teachers for innovative projects that provide enhanced educational opportunities.

Up to a total of \$5000 has been allocated for this program, and will be awarded to individual teachers, or a team of teachers, for the 2017/18 school calendar year.

PURPOSE: The purpose of the program is to assist teachers by providing grants for innovative classroom projects that improve student learning and make a positive, long-term impact in the classroom.

ELIGIBILITY CRITERIA: All certified PreK-12th grade teachers and instructional staff that serve the Westwood Community School District are eligible to apply. Teachers may apply individually or as part of a team of teachers. Collaborative applications are encouraged. All applications must be reviewed and approved by school administration.

SELECTION CRITERIA:

Priority consideration will be given to proposals that:

- Introduce or adapt an innovative or creative approach
- Improve student motivation and achievement
- Encourage active student participation
- Expand teaching strategies
- Address current challenges or issues
- Support building improvement plan goals

Grant applications submitted for the following will NOT be considered:

- Field trips which are not an integral part of a proposed innovative activity
- Computer hardware. (Software and accessories that are an integral part of a proposed activity will be considered.)
- In-service training for teachers
- Text Books
- Applications submitted by booster clubs or special interest groups

SCHOLARSHIP AWARD: Up to a total of \$5000 will be awarded to individual teachers, or a team of teachers. Grants will provide resources to teachers that are not available through traditional school or district sources. The amount that can be applied for is not limited, but the total of all grants awarded will not exceed \$5,000 for this application period.

APPLICATION PROCEDURE: Application must be received by May 5th deadline. If the deadline falls on a weekend or holiday, the deadline is the first working day after May 5th.

Grants can include funding for equipment, materials and activities.

All equipment and materials purchased with grant funds shall become the property of the school district.

Grant recipients are required to sign a Grant Recipient Agreement and provide the Foundation with a final report detailing expenditures and grant achievements including your evaluation of the impact of your project before May 1st of the 2017/18 school calendar year. This report may be submitted in writing or in person to the Westwood Community School Foundation Board.

APPLICATION REQUIREMENTS:

1. **Project Proposal-** Please outline the scope of the proposal for which you are applying for the grant award in no more than a one page summary. Include in your summary how you feel this proposal meets the selection criteria, how your proposal will impact student learning, how you will evaluate the impact of your project, and if you consider your proposal to be sustainable. Please detail in your summary if this proposal is something that you plan to build upon in the future.
2. **Itemized Project Budget-** Please attach a detailed budget including an explanation of the items required and the quantity and cost of the items needed for this project. Include all sources of financial support already received or committed for this project.
3. **Turn All Applications in to the DLT Box in the office of the Superintendent's Secretary-** All applications will need to be turned in to the DLT Box for review and approval by school administration by the specified deadline. All approved applications will then have personal information removed and be numbered and then sent to the Westwood Community School Foundation Board for review and selection of the award winners. The Westwood Community School Foundation Board will decide the grant award winners and by signing the certification you understand the decision they make is final.

Applicant Information and Certification

First Name: _____

Last Name: _____

Personal Phone: _____

Email Address: _____

Grade or Subject Taught: _____

Co-Applicants Name(s): _____

If I am awarded a grant, I agree to use the funds for the purpose indicated in this application as recommended by the Westwood Community School Foundation and further agree to submit a final report, as required, upon completion of the project or no later than May 1st of the school year the project was implemented.

I attest that the school principal is aware of the submission of this grant application and is in support of this project.

I hereby give permission to the Siouxland Community Foundation and the Westwood Community School Foundation to use information provided in this request for press releases, reports and other public communications. In addition, I will credit the Foundation's support in any publicity regarding this project.

By signing this certification I attest that I understand my information will be removed from this application and it will be assigned a number after it is approved by school administration and before it is reviewed by the Westwood Community School Foundation Board. I understand that the decision on the grant award winners will be made by the Westwood Community School Foundation Board and that decision is final.

Applicant Signature: _____

Date: _____